

Town of Los Altos Hills City Council Special Meeting Minutes

Wednesday, June 16, 2021 – 1:00 p.m.
**Council Chambers, 26379 Fremont Road, Los Altos Hills,
California**

CALL TO ORDER, ROLL CALL

Via teleconference according to the Governor’s Executive Order N-29-20, **Mayor Tankha** called the City Council Regular Meeting to order at 1:06 p.m.

Present: Mayor Kavita Tankha, Vice Mayor George Tyson, Councilmember Stanley Q. Mok, Councilmember Lisa H. Schmidt, Councilmember Linda Swan
Absent: None
Staff: City Manager Carl Cahill, City Attorney Steve Mattas, Management Analyst Cody Einfalt, City Clerk Deborah Padovan

1. PUBLIC COMMENT (Public Comment is Limited to Items which are the Subject of the Special Meeting)

Public Comment was taken under Agenda Item #2.F.

2. NEW BUSINESS

A. Staff Report

City Attorney Steve Mattas said all of the firms will introduce themselves and provide background on their experience.

B. Avery Associates – 1:10 p.m. to 1:30 p.m.

Paul Kimura, Avery & Associates, introduced himself and provided his background to the City Council. He responded to questions from the Council and suggested taking input via an online survey for residents.

C. Ralph Andersen & Associates – 1:30 p.m. to 1:50 p.m.

Fred Wilson, Ralph Anderson & Associates, introduced himself and provided his background to the City Council. He responded to questions from the City Council and informed them that he handled the recent recruitment for the Los Altos City Manager. He has a current list of candidates that may be interested in the Los Altos Hills City Manager position.

D. Peckham & McKenney – 1:50 p.m. to 2:10 p.m.

Maria Hurtado, Peckham & McKenney, introduced herself and provided her background to the City Council. She responded to questions from the City Council. Peckham & McKenney are currently working on two recruitments for the Town.

E. Bob Murray & Associates – 2:10 p.m. to 2:30 p.m.

Gary Phillips, Bob Murray and Associates, introduced himself and provided his background to the City Council. He responded to questions from the Council. He described the process to engage stakeholders.

F. Public comments

City Clerk Padovan said that resident **Bob Sandor** requested his comments be read into the record. The Council confirmed they received his comments and have read it.

G. Discussion of interview results and direction regarding selection of consulting firm to provide City Manager recruitment services.

The Mayor suggested that each Councilmember name their top two choices to begin the discussion. Council discussion ensued. **Vice Mayor Tyson** disclosed that contacted **Los Altos Mayor Fligor** for a reference check for Ralph Anderson & Associates and said she would work with again.

Vice Mayor Tyson's top two:
Ralph Anderson & Associates
Bob Murray & Associates

Councilmember Swan top two:
Ralph Anderson & Associates
Bob Murray & Associates

Councilmember Schmidt top two:
Ralph Anderson & Associates
Bob Murray & Associates

Councilmember Mok top two:
Ralph Anderson & Associates
Bob Murray & Associates

Mayor Tankha top two:
Ralph Anderson & Associates
Bob Murray & Associates

Further Council discussed ensued.

MOTION MADE AND SECONDED: Councilmember **Swan** moved direct the City Attorney to prepare a contract with Bob Murray & Associates for recruiting a City Manager. The motion was seconded by Vice Mayor **Tyson**.

MOTION PASSED 5-0:

AYES: Tankha, Tyson, Mok, Schmidt, Swan
NOES: None
ABSTAIN: None
RECUSE: None
ABSENT: None

3. ADJOURN

The meeting adjourned at 2:47 p.m.

Respectfully submitted,

Deborah L. Padovan

Deborah Padovan
City Clerk

The minutes of the June 16, 2021 special City Council meeting were approved as presented at the July 22, 2021 special City Council meeting.