



Emergency Communications Committee Minutes

Tuesday, May 4, 2021, 7:00 pm to 9:02 pm.

The meeting was held via ZOOM Online Video Conference

Members (9)	Call Sign	Attendance
Dru Anderson, Co-Chair	KG6LAD	P
Eduardo Arias, Co-Chair	KM6LSX	P
Bob Anderson	KC6ZWG	P
Ben H. L. Hu, Secretary	KK6HH	P
Edwin R Jones	W7WPO	P
Terry Kearney	KM6LTQ	P
Andrew Kirk	WB6CLS	P
Scott Overstreet	N6NXI	P
Jay Sutaria	KN6JAY	E
Sam Wood	K6MSR	P
Council/Staff		
Stanley Mok, LAH City Council	Council Liaison	E
Associate Members (5)		
Neil Katin	K2LL	P
Peter Evans	A16MV	P
Larry Carr	KE6AGJ	P
Duncan MacMillan	KI6VMY	P
Dave Stewart	KJ6JQT	P
Guests (7)		
J Logan LAHCFD	Guest	P
Victoria Bebee, LAHCFD	KN6HOU	Proxy
Car Cahill, City Mgr., Town of LAH	KG6MOD	P
Lisa Schmidt, LAH City Council		P
Meera Mishra	KM6GPX	P
John Montrym	W6PTM	P
John Adachi	KM6RVD	P

1. Dru KG6LAD called the meeting to order at 7:01 p.m. Ben KK6HH then made a roll call of members. Since 8 out of 10 members were in attendance, a quorum was present. Later, Andy WB6CLS was able to join in via audio link.
 - a. Roll Call: Attendance: 21: 9 members, 5 associates, and 7 guests.
 The minutes of April 6, 2021, prepared by Ben KK6HH, were approved unanimously by all 8 members present at the time after first being motioned by Scott N6NXI, and seconded by Eduardo KM6LSX.
2. Tech Talk #1: Guest: Carl Cahill, KG6MOD, LAH town manager
 - a. Carl KG6MOD opened the discussion on the LAH Emergency Data Network (LAHEDN) by stating what he had understood from a brief by Dave Gilmour WQ1K in 2019 that the LAHEDN would enable the Town's EOC staff, during an emergency, where all commercial networks might be impacted, to still be able to communicate with the

County EOC by using a laptop at a reasonably high data rate. An important remaining logistic task is to work with the Purissima Hills Water District to set up a microwave antenna at a water tower site on high-ground land leased to the Town.

After so many months, many things have changed significantly since 2019. It was a very fruitful and extensive discussion/exchange of information between Carl, Neil K2LL who now leads the volunteer effort to set up the LAHEDN, and Peter A16MV, a member of the water board providing the board perspective while not the opinion of the board management. Others, including ECC co-chair Dru KG6LAD, and ECC members Scott N6NXI, and Sam K6MSR also offered additional inquiry, comments, and suggestions. The discussion lasted for an hour, covering the appropriate way to add an addendum or modify current ground lease terms, the proper administrative bodies to approve the new additional agreement, and other technical issues involving the microwave antenna placement, or any potential 5.8 GHz interference issues.

Carl summarized the next steps toward LAHEDN being operational and effective assumes the following:

1. When he receives the sketch of the antenna installation from Neil K2LL, he can then start to work on an amendment to the current lease with the PHWD.
2. He would then work with Phil Witt, PHWD general manager to finalize the amendment.
3. Then, he said, the amendment would be moved forward to secure the approval of the PHWD board and the LAH Town Council.

Carl would take the lead for the town to complete the LAH administrative/business side of the installation of LAHEDN antenna, working with Phil Witt of the water district. Neil would lead the ECC subgroup to work on the technical sides, with an aim to enable LAHEDN to be functional and effective in an emergency. Dru asked Carl to return to June's meeting to update the progress.

b. Update on Town emergency matters

Carl reported that LAFCO (Local Agency Formation Commission), an independent state agency, is currently conducting an extensive review of Town and LAHCFD for safety elements of fire, EMT, and other processes. The review was started on 4/19 and is expected to last about a year. J Logan, general manager of LAHCFD, said that it needs to be clear that fire prevention is emphasized as much as the fire fighting.

Dru asked Carl whether he thought a joint emergency communication drill between ECC, Town's EOC staff, and CERT, likely to be in July or August, would be helpful in this vein. Carl responded in the positive and pointed out that Cody Einfalt of LAH staff would be the contact for the Town. Furthermore, he suggested that the drill take place on a weekday during working hours in consideration of the Town staff schedule.

3. Tech Talk#2: Guest - Lisa Schmidt, LAH Town Council Member

Council member Schmidt gave an interim report on the Town Fire Safety Task Force that she is leading as a council project. The purpose of the task force is to create a plan for reducing the loss of life and property damage in the event of a major fire in LAH. The final plan is scheduled to be presented to the Town Council on 5/20. The discussion prompted much interest, comments, and questions. Among them were concerns about the fire hazard posed by open space reserves, and the question about the past tree removal program to reduce fire hazard. Both Council member Schmidt and J Logan of LAHCFD urged the audience to have an evacuation plan ready to implement in case of an emergency fire evacuation order as well as taking preventive measures to secure one's own property from potential fire hazard. Both the Town Council and LAHCFD are formulating plans to help residents to mitigate the risks, but the residents, they noted, would also have to take responsibility and efforts.

4. Committee Liaison Update: Councilman Stan Mok: He was traveling, and unable to attend.
5. Public comments from the floor
 - a. LAH CERT Training/activities/special events - Victoria Bebee KN6HOU, LAHCFD CERT program General Analyst
 There were a lot of learning opportunities shown in the slides. Victoria KN6HOU was not able to join the meeting, but Dru KG6LAD and J Logan of LAHCFD pitched in to elaborate on the slides (See Appendix attachment of slides.)
 - b. Planning and coordination with ECC - the subject was covered on 2.b.
6. EC Report: Neil K2LL
 - a. For his lead role on LAHEDN, he had agreed with Phil of the water district to move the original location to a new spot for the microwave dish. He also will send the sketch and documents to City Manager Carl KG6MOD for his negotiation with the water district.
 - b. Neil encouraged everyone to tune in on net every 3rd Tuesday of the month to either participate or listen to the practice of message passing, sponsored by the ARES/Races of the County of Santa Clara. Peter AI6MV reinforced the value of the Tuesday night practice, saying that even listening in on the practice had been helpful for him to gain the skills, especially for obtaining the County Certification.
 - c. QRG info update: Neil has trimmed down and standardized the first 20 channels to the useful frequencies listed in the QRG. Other optional channels could be added after these 20.
7. Old Business:
 - a. Suggested "ECC membership recruitment invitation." Eduardo KM6LSX, ECC co-chair. **ECC Goal #1:** Next steps for membership recruitment outreach - Eduardo KM6LSX reported that the LAH Town has agreed to publicize the message generated by Eduardo and send a recruitment mailing.
 - b. Inventory Report: Deferred. Procedures for on-going updates. Jay Sutaria KM6JAY. Unable to attend.
8. New Business - None for this month.
9. Health and welfare check-in. Dru inquired about the well-being of all meeting attendees and received nearly all cherry responses.
10. Adjourn. At 21:02, Bob KC6ZWG moved to adjourn, Scott N6NXI seconded, and all consented in a voice vote.
11. **Reminders:** See online schedules for activities in the following:
 - LAH town events:** <http://www.losaltoshills.ca.gov/calendar.aspx>.
 - EMERGENCY ALERTS: LAH:** <http://www.losaltoshills.ca.gov/101/EmergencyAlertSCC>
 - AlertSCC:** <https://www.sccgov.org/sites/alertscc/Pages/home.aspx>
 - CERT activities: LAH County Fire District:**
<http://www.lahcfd.org/community-programs/public-classes>
 - County ARES/RACES courses & events:**
<http://www.scc-ares-races.org/aresraces.htm>
 - SPECS Monday Night Net information:**
www.Specsnet.org Northern SCC ham activities/Monday night net script.

Respectfully submitted: Ben Hu KK6HH, ECC Secretary
Appendix - Victoria Babee's slide presentations on 5/4/2021



CERT PROGRAM GENERAL ANALYST REPORT

MAY 4TH, 2021

CERT LAH VERSION 1.0 USER INTERFACE- THANK YOU TO ANNIE JU

Home Mailing Lists Recon CERT Info Procedures Foothill ARK Member Website

Welcome to the Los Altos Hills County Fire District Community Emergency Response Team (LAHCFD CERT) website!

We provide trained volunteers to help our residents and local government in times of need.

[2021 Events Calendar \(as of 2021-01-19\)](#)

Note: This website is under construction; more updates are coming.

Private LAHCFD CERT Site
Must be a member of the lahcf-d-cert google group to access, and must have a google account.
More info at: [linking existing accounts to a new google account](#)

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CERT PROGRAM GENERAL ANALYST REPORT- Events and Activities Update

Meetings and Activities:

- Draft proposal for Silver Alert has been completed and a second draft is upcoming (will share details at next ECC meeting)
- New Version of our Website is on next slide, Version 2.0 being launched in next two weeks (<https://cert.lahcfd.org/home>)
- (CERT Newsletter launch- will continue to improve ☺ - (will forward the link to Ben and Dru)

CERT Trainings:

- CERT Refresher Trainings this upcoming month
- Disaster Medical Ops 2 on May 12th
- Presentation with Marsha Hovey on EOC for CERT Review- May 20th at 7:30p

Community Outreach Activities:

- Car Pet Parade- May 15th
- Drill request: can we please have a all hand's on activation including Town Staff, ECC and CERT before wildfire season?

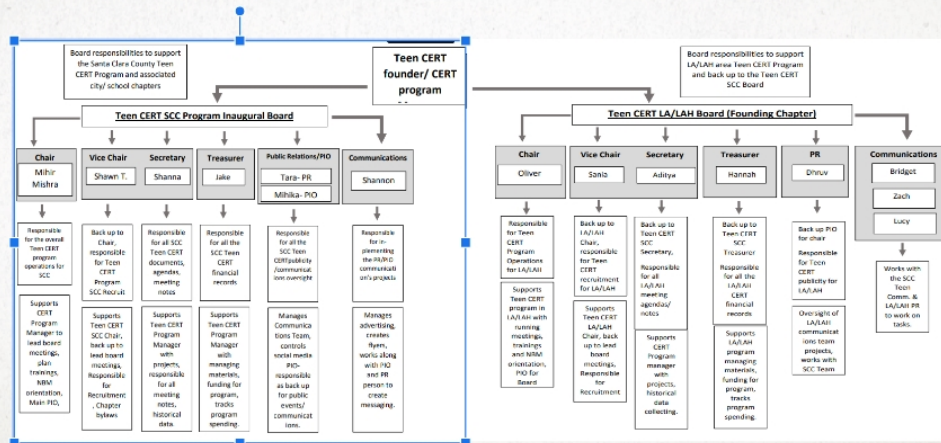


Los Altos Hills County Fire District



Teen CERT Program Update

1. 43 Teens attending online portion- we will be highlighted in the next Our Town publication
2. Two Boards – one representing Santa Clara County Teen CERT and one for chapter for LA, LAH



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