

Los Altos Hills
Environmental Design and Protection Committee
Meeting Minutes

Date: November 12, 2019 at 5:45 p.m.

Location: Town Hall, Kitchen Area, 26379 Fremont Road, Los Altos Hills, CA 94022

Committee Members: Peter Brown (chair), Nancy Couperus, Carol Gottlieb, Wai Lee Wong, ~~Birgitta Indaco~~, Buvana Dayanandan, Hajime Murakami Absent: Vijay Shah

Associate Members: Kjell Karlsson Absent: Neela Shukla

Council Liaison: Michelle Wu

1. Call to Order and Roll Call

2. Presentations from the Floor

- a. Pat Ley is requesting Heritage Tree designation for her Hollywood Juniper trees. Jeremy is working on a new tree ordinance. This will be added to the agenda for the next EDPC meeting.
- b. Kit Gordon from Open Space: there will be a forum on birds, Video on native plants and birds. Attends Site development. More native plants should be used in screening. Calscape- address and characteristics
- c. Native shrubs – Zach and Jeremy present in the meeting discussing list of plants.
- d. Education – Policy: Ordinance should require native plants. Site meetings, part of the permit process, Screening process – Zach Dahl.

3. Future Committee Dates of Interest & Assignments,

- a. Holiday dinner – Dec 13th
- b. EDPC Committee: Tuesday, January 14, 2020 @ 5:45 p.m. (December meeting cancelled)
- c. City Council: November 20, 2019 (Regular meeting cancelled)
- d. Planning Commission: December 12, 2019 (Regular meeting cancelled)
 - o Special agenda item – Reach code, Fire code.
 - o EIC – Staff making recommendation . 2 members
- e. Field Trips: November 15 (Peter, Carol Haj), November 22, (10570 Blandor – Slope Easement), November 29, December 6, December 13, December 20, December 27, January 3, January 10
- f. Fast Track/Site Development Meetings: November 19 (Altaverde Lane- Peter, Carol) , November 26 (Nancy, Birgitta), December 17 (Carol), January 7 (Nancy), January 14 (Birgitta)

4. Old Business

- a. Tree Ordinance
- b. Fast Track Guide – NO CHANGE - REFER TO THE AUX/MISC POLICY. GENERAL PLAN – POLICY3 PERMISSION TO RECOMMENDATIONS
- c. Outdoor Lighting Ordinance - Birgitta and Vijay to provide Haj with a list of concrete examples.

- d. Fence Ordinance Amendment was discussed and refined.
 - e. Wildfire as it affects landscaping – 5' clearance from the house, relax tree ordinance around dead trees.
 - f. Dropbox – initiating a new Dropbox
 - g. Old Minutes
 - h. Town Beautification: Underground Utility Project – Dig Once policy; telco commit, Finance committee – ad-hoc, Broadband, Rule 28 -> town wide upgrades.
5. **New Business**
- a. September 10, 2019 & October 8, 2019 Minutes Approval – Approved.
6. **Review of Field Trip Reports (Review findings & provide members not on the Field Trip with detail information.)**
- a. October 11 Peter, Birgitta, Wai Lee
 - a. 14486 Liddicoat Circle – Illegal remodel and addition with no permits
 - b. 28437 Christopher Lane – ADU
 - c. 12520 Barley Hill Rd – Landscape Screening
 - d. 25600 Burke Lane – New pool
 - b. October 18 Carol, Birgitta, Wai Lee
 - a. 26898 Dezahara Way – New Residence/ADU/pool backs up to Packard property, views to bay and mountains.
 - b. 13210 La Cresta Rd – New Residence, faces north with lots of glass and reflective glass railings.
 - c. 13964 Fremont Pines Lane - ADU
 - c. November 1 Carol, Birgitta, Vijay
 - a. 25538 Hidden Springs Court – New Residence
 - b. 25750 Vinedo Lane – New Residence & ADU – 3 lightwells too large, move ADU closer to house. Pool and outdoor shower in setback.
 - d. November 8 - none
7. **Review of Fast Tracks Meetings (Review findings & provide members not at meeting with outcome.)**
- a. October 15- none
 - b. October 22 – 10776 Mora Drive – lot merger
 - c. October 29 -26634 Snell Lane – landscape screening – surprise fence approval the week before and neighbors not notified and upset.
 - 12520 Barley Hill Dr -landscape screening
 - 13288 and 13310 La Paloma Rd – lot merger and not noticed to neighbors nor calendar
 - d. November 5 - none
 - e. November 12 – none
8. **Planning Commission Meeting Report** November 7, 2019
9. **City Council Meeting Report** October 17, 2019
10. **Adjournment**

Any writings or documents provided to a majority of the Environmental Design and Protection Committee regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at Town Hall, 26379 Fremont Road, Los Altos Hills, California during normal business hours.