

# Los Altos Hills Environmental Design and Protection Committee Meeting Minutes

Date: March 12, 2019 at 5:45 p.m.

Attending :

Committee Members: Peter Brown (chair), Carol Gottlieb, Wai Lee Wong, Birgitta Indaco, Buvana Dayanandan, Vijay Chawla

Associate Members: Kjell Karlsson

Observing : Hajime Murakami

Call to Order and Roll Call

1. Presentations from the Floor
  1. April 23 – Wildfire Preparedness Meeting
  2. Hajime vote for EDPC at City Council March 21
2. Future Committee Dates of Interest & Assignments
  1. EDPC Committee: Tuesday, April 9, 2019 @ 5:45 p.m.
  2. City Council: March 21, 2019
  3. Planning Commission: April 4, 2019
  4. Field Trips: March 15 (Vijay, Wai Lee, Carol), March 22 (Hajime, Birgitta, Vijay), March 29 (Birgitta, Carol, Peter), April 5 (Carol, Hajime, Birgitta)
  5. Fast Tracks/Site Development Meeting: March 19, March 26 (Birgitta), April 2 (Carol), April 9 (Carol, Birgitta)
3. Old Business
  1. Tree Ordinance – Suzanne Avila trying to get it through.
  2. Fast Track Guide - Per Suzanne : Anything within 500 sqft of MFA will push project into Planning Commission. Guideline book being edited by Susan Mandle. Planning Commission will ping EDPC if needed.
  3. Town Hall Remodel – City Council has study session on this topic. Heritage House having couple articles coming out.
  4. Outdoor Lighting – Vijay, Birgitta, Carol to meet to submit guidelines to Suzanne. Create a demo board?
  5. Dropbox – Get one for EDPC?
4. New Business
  - a. February 12, 2019 Minutes Approval – Updated and will vote next EDPC meeting.
6. Review of Field Trips Reports (Review findings & provide members not on the Field Trip with detail information.)
  1. February 15, 2019
    1. 25255 La Loma Road - Addition, Remodel
      1. New fire marshal stricter on fire turnaround.
      2. Creating fill
      3. Taking away screening
      4. Deck raised 5 feet in air with a hot tub. Eyesore for neighbors.
    2. 13210 East Sunset Drive - New Residence

1. Redo project. Fire road created to upper level. Made the lower level road steeper.
2. Very visible home from off-site.
3. House appears to be 5 levels from off-site.
3. 12501 Moody Spring Court - Cabana/ADU
  1. Lighting impact from very large skylight
  2. Neighbors well screened mostly.
  3. Lots of random lights not up to code.
  4. Large oak that needs to be protected.
  5. Parking for a secondary unit.
2. March 1, 2019
  1. 12950 Robleda Road - Gate House/ADU
    1. Security guard house being built.
    2. Parking spot is high above.
    3. Lighting concerns.
    4. Fire department will need a turnaround.
  2. 12225 Menalto Drive - New Residence/Pool
    1. Cutting down large trees
    2. Large windows, reflecting metal roof
    3. Basement along contours, is MFA calculated ok?
7. Review of Fast Tracks Meetings (Review findings & provide members not at meeting with outcome.)
  1. February 19, 2019
  2. February 26, 2019
  3. March 5, 2019
  4. March 12, 2019
8. Planning Commission Meeting Report March 7, 2019
9. City Council Meeting Report February 21, 2019
10. Adjournment

Any writings or documents provided to a majority of the Environmental Design and Protection Committee regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at Town Hall, 26379 Fremont Road, Los Altos Hills, California during normal business hours.