

Los Altos Hills
Environmental Design and Protection Committee

Meeting Minutes - FINAL

Date: July 9, 2019 at 5:45 p.m.

Location: Town Hall, Kitchen Area, 26379 Fremont Road, Los Altos Hills, CA 94022

Committee Members: Peter Brown (chair), Nancy Couperus, Carol Gottlieb, ~~Wai Lee Wong~~, Birgitta Indaco, ~~Buvana Dayanandan~~, Vijay Chawla, Hajime Murakami

Associate Members: Neela Shukla, Kjell Karlsson

Observing: Medha Rishi

Council Liaison: Michelle Wu

1. **Call to Order and Roll Call**
2. **Presentations from the Floor**
 - a. Los Gatos fence ordinance discussed. Community conscience architects involved.
 - b. Undergrounding utilities heading by George Tyson and Environmental Initiatives Committee. Added to new business for next month.
 - c. Energy day in August at Downtown Green. More appropriate for Environmental Initiatives Committee.
 - d. Snell Lane – Planning commission did not address the frontage screening.
3. **Future Committee Dates of Interest & Assignments – see Excel sheet for names**
 - a. EDPC Committee: Tuesday, August 13, 2019 @ 5:45 p.m.
 - b. City Council: no July meeting
 - c. Planning Commission: July 11, 2019
 - d. Field Trips: July 12 (Birgitta/Carol/Buvana/Neela), ~~July 19~~, July 26 (Birgitta/Carol/Haj/Peter), ~~August 2~~, August 9 (Carol/WaiLee/Peter)
 - e. Fast Tracks/Site Development Meeting: July 16 (Birgitta), July 23 (Carol), July 30 (Nancy), August 6 (Carol), August 13 (Birgitta)
4. **Old Business**
 - a. Tree Ordinance – with planning dept
 - b. Fast Track Guide – with planning dept and in 6 month trial
 - ~~c. Town Hall Remodel not in budget until next year~~
 - d. Outdoor Lighting Ordinance – Incorporate feedback from Neela
 - e. Fence Ordinance – see below. Peter to compose email.
 - f. Wildlife Corridors – Carol reviewed proposal. Peter to forward after vote in favor.
 - g. Wildfire as it affects landscaping – Invite George Tyson’s input. Continue to next meeting.
 - h. Dropbox – Peter to get input on new organization modifications.
 - i. Old Minutes – Peter to locate.
 - j. Field Trip Report Forms – Moved to next meeting. Planner, due date, file number
5. **New Business**
 - a. June 11, 2019 Minutes Approval – approved.

- b. Rotating chair – Peter to continue, Birgitta as vice. Vijay as Secretary – approved.
- 6. **Review of Field Trip Reports (Review findings & provide members not on the Field Trip with detail information.)**
 - a. June 21, 2019
 - a. 27161 Fremont Road - Setback Variance for Tennis Court – too close to road, in riparian setback, MDA/MFA exceeded with pool structure.
 - b. 26811 Moody Road - Landscape Screening – Plans inadequate and need to be revised and resubmitted. Property has variance for house and within Open Space easement and riparian habitat easement. Large oak to be removed but no arborist report. Need another new oak in driveway for screening.
 - c. 13198_13288_13310 La Paloma Rd. - Pathway on three Properties – Very large project with many concerns. Internal 6’ pathways carving up the slopes and going into conservation easement and into 30’ setback areas at 2 points.
- 7. **Review of Fast Tracks Meetings (Review findings & provide members not at meeting with outcome.)**
 - a. June 18 - none
 - b. June 25 - none
 - c. July 2 - none
 - d. July 9 –
 - a. 26088 Duval Way - Nancy reported 2 neighbors voiced concerns. Screening to A/C and evergreens (podocarpus) chosen over deciduous for front entry. Approved.
 - b. 26295 Orchard Hill - In the Public Easement no plantings allowed. No fencing. Reduced lighting.
- 8. **Planning Commission Meeting Report**
- 9. **City Council Meeting Report June 20, 2019**
- 10. **Adjournment**

Any writings or documents provided to a majority of the Environmental Design and Protection Committee regarding any item on this agenda will be made available for public inspection in the City Clerk’s office located at Town Hall, 26379 Fremont Road, Los Altos Hills, California during normal business hours.