

## Los Altos Hills Environmental Design and Protection Committee Meeting Minutes

**Date:** January 8, 2019 at 5:45 p.m

**Location:** Town Hall, Kitchen Area, 26379 Fremont Road, Los Altos Hills, CA 94022

**Committee Members:** Peter Brown (chair), Nancy Couperus, Carol Gottlieb, Wai Lee Wong, Birgitta Indaco, Buvana Dayanandan, Vijay Chawla

**Associate Members:** Neela Shukla, Sushil Kapoor

**Council Liaison:** Michelle Wu

### 1. Call to Order and Roll Call

>>Attending : Wai Lee Wong, Carol Gottlieb, Nancy Couperus, Peter Brown, Birgitta Indaco, Vijay Chawla

+Michelle Wu, George Tyson, Hajime Murakami

### 2. Presentations from the Floor

>>Carol brought up Kjell would like to become associate of EDP.

>>Nancy brought up issue of follow through on applicants who do non-approved things after sign off. Is Susanne Avilla going to do code enforcement? More town follow up needed. Michelle suggested follow up with Carl Cahill, cc Michelle Wu.

>>Carol brought up that remodel projects are really more than remodels. Example of West Loyola.

### 3. Future Committee Dates of Interest & Assignments

a. EDP Committee: Tuesday, February 12, 2019 @ 5:45 p.m.

b. City Council: January 17, 2019

>>changed to January 31, 2019. Nancy to attend.

c. Planning Commission: January 10, 2019

>>Carol attending

d. Field Trips:

January 11 >> Carol, Birgitta

January 18 >> Birgitta, Wai Lee, Peter. Page Mill, Taffe

~~January 25 >>~~

February 1 >> Vijay, Birgitta, Carol

~~February 8 >>~~

e. Fast Tracks/Site Development Meeting:

January 15, January 22, January 29, February 5, February 12

>>Please attend for the projects that you walked the field trip.

### 4. Old Business

a. Tree Ordinance

>>Peter presented. Feedback: Provide more specific definition of Heritage Trees. Add Olive, Blue Atlas Cedar and Incense Cedar to protected list. Tanoak susceptible to sudden oak death. Suggest removing from Protected list. Remove "Recommended", "Banned Landscape trees" and "Recommended to be removed" list. Required to be removed: strike Pine, Palm & Fig. Add fire hazard note. Remove dead trees paragraph.

>>Peter will incorporate feedback and share with Kit. Will then forward to Jeremy.

b. Outdoor Lighting

>>Birgitta suggested we create a wattage recommendation. Last Outdoor lighting policy done 9/30/97. Path light, wall light, tree lighting, glass garage door. Carol, Birgitta, and Vijay tasked.

c. Beautification of Entrances to Town

>>Not a priority now.

d. Fast Track Guide

>>Carol, Birgitta, and Vijay tasked with individually creating summary of notes to send to Susan Mandle. Things to trigger planning commission.

5. New Business

- a. August 18, 2018 Minutes Approval
- b. November 13, 2019 Minutes Approval

>>Approved.

6. Review of Field Trips Reports (Review findings & provide members not on the Field Trip with detail information.)

a. December 7, 2018

- 1. 23691 Camino Hermoso - New Residence.
  - 1. old house to be removed,
  - 2. many trees already taken down, save the very large Deodar cedars,
  - 3. exposure of proposed basement and driveway is unclear on how to affect MFA/MDA,
  - 4. long lap pool close to embankment of back neighbor.

b. December 14, 2018

- 1. 12345 Melody Lane - Secondary Dwelling Unit
  - 1. ADU to be added next to pool in a modern style differing from Spanish Colonial of house.
  - 2. Took out a large tree ahead of our visit next to ADU site.
  - 3. No real impact to neighbors.

c. December 21, 2018

- 1. 28008 Laura Court - Landscape Screening
- 2. 13109 Byrd Lane - New Residence and ADU
- 3. 26401 Eshner Court - Pool & Parking

7. Review of Fast Tracks Meetings (Review findings & provide members not at meeting with outcome.)
  - a. November 20, 2018 - none
  - b. November 27, 2018 - none
  - c. December 4, 2018
    1. 13439 Mandoli Dr : 2 story addition and remodel
  - d. December 11, 2018 – none
  - e. January 8, 2019
    1. 13112 Maple Leaf Ctt : Landscape screening
    2. 26140 Robb Rd : Landscape screening
8. Planning Commission Meeting Report December 6, 2018
9. City Council Meeting Report November 15, 2018
10. Adjournment