

Los Altos Hills
Environmental Design and Protection Committee
Meeting Minutes

Date: August 13, 2019 at 5:45 p.m.

Location: Town Hall, Kitchen Area, 26379 Fremont Road, Los Altos Hills, CA 94022

Committee Members: Peter Brown (chair), Nancy Couperus, Carol Gottlieb, ~~Wai Lee Wong~~, Birgitta Indaco, Buvana Dayanandan, ~~Vijay Laxmi Shaw~~, Hajime Murakami

Associate Members: ~~Neela Shukla~~, Kjell Karlsson

Council Liaison: Michelle Wu

1. **Call to Order and Roll Call**

2. **Presentations from the Floor**

Carol: ADUs being considered at 2 levels by <900 sq ft and > 900 sq ft. Any ideas give to Steve Padovan for next planning Commission on Sept 1.

Peter: Stink wort map being prepared by OSC. They use garlon to control.

Peter: Reminder – complete Ethics training see emails.

Peter and Carol: Sept 29 – Tails of Moody Rd to be presented with speakers i.e. Joan Sherlock, more

Peter: Symposium on Birds organized by Kit Gordon for Oct 29.

Birgitta: Los Altos Library hosting speaker on CNPS: Fire Safe Native Gardens by SCC Firesafe Council on Wed. Aug 21 7pm-8:30pm

3. **Future Committee Dates of Interest & Assignments**

a. EDPC Committee: Tuesday, September 10, 2019 @ 5:45 p.m.

b. City Council: August 21, 2019 - Fence Ordinance Amendment (Peter)

c. Planning Commission: September 5, 2019 (Haj)

d. Field Trips: ~~August 16~~, August 23 (Birgitta & Haj), ~~August 30~~, September 6 (Carol & Peter)

e. Fast Tracks/Site Development Meeting: August 20 (Peter), August 27 (Birgitta), September 3 (Nancy), September 10 (Carol)

4. **Old Business**

a. Tree Ordinance – review Jeremy Loh’s draft in emails, Motion approved unanimously: EDPC endorses the Tree Ordinance and place in the code section for Site Development (not just under Parks section) and present to Planning Commission.

b. Fast Track Guide – no update

c. Outdoor Lighting Ordinance – Haj & Birgitta to continue update. Demonstrate a pathway fixture that complies in the Town chambers area which will help with night safety issue of illumination.

d. Fence Ordinance – Peter presenting to Planning Commission on Aug 21. Need to communicate with Council members : Kavita (Birgitta) and Courtney (Birgitta & Carol) the fence ordinance needs to be directed to Planning Commission for consideration.

e. Wildlife Corridors – used the OSC term in the latest fence ordinance.

- f. Wildfire as it affects landscaping – talk to George Tyson, focus on construction materials since a spacing of 30’ clearance around structures goes against town policies. Investigate other fire safety practices such as exterior sprinkler systems.
 - g. Dropbox – Peter has setup new Dropbox account and will test it out on a few members. Buvana will help update the excel spreadsheet on Site visits.
 - h. Old Minutes – Peter looking into this.
 - i. Field Trip Report Forms – Birgitta will modify current form.
5. **New Business**
- a. July 9, 2019 Minutes Approval - approved
6. **Review of Field Trip Reports (Review findings & provide members not on the Field Trip with detail information.)**
- a. July 12 Carol, Peter, Birgitta, Buvana
 - a. 13310 La Paloma Rd – Pool Pergola – footings started before permit. Not seen off site. Enclosed patio to be addressed privately by Planning Dept.
 - b. 27911 Via Ventana – New residence (fire destroyed prior house)
 - c. 11778 Maria Lane – Major Addition – 2 story addition that is not attached to main house, basement room is accessed from outside. Next to 280 freeway
 - b. July 19 - none
 - c. July 26 Carol, Peter, Birgitta, Neela
 - a. 12545 Briones Way – Addition -started before permit, driveway must stay and drawn correctly.
 - b. 12735 Alto Verde Lane - Landscape Screening -inadequate plans, pool and landscape lights will impact Viscaino neighbors.
 - c. 26270 Purissima Road - Landscape Screening – 280 highway next to it and redwoods needed to screen and noise abatement. Still use their proposed plants and require 3 oaks for 1 oak taken out. High wall in driveway is questionable.
 - d. August 2 Carol, Peter
 - a. 12615 Miraloma Way - Landscape Screening - oak trees needed besides proposed strawberry trees. Didn’t want redwoods.
 - b. 13456 South Fork Lane - Landscape Screening -Stegner house- no screening to south or east.
 - c. 12331 Stonebrook Court - New ADU - <1000 sq ft, small trees not shown on plan, ADU in leach field, deck in 40’ setback, steep slope-> conservation easement.
 - e. August 9 Carol, Wai Lee
 - a. 12360 Priscilla Lane – New Residence- rebuilding similar house on same footprint and 18’ high.
 - b. 14510 Manuella- Landscape Screening -1/3 modular home missing and view impacts neighbors. Need to revisit when installed. Open Space not marked. Magnolias and African yellowwoods already planted.
7. **Review of Fast Tracks Meetings (Review findings & provide members not at meeting with outcome.)**
- a. July 16- none
 - b. July 23-3 lots of La Paloma Rd – Conservation easement is preserved and no path in it.
 - c. July 30 – Byrd Lane – neighbors all attended and in support of new residence. Dark in color so blends with environment and no fencing.

- d. August 6- none
- e. August 13- none
- 8. **Planning Commission Meeting Report** July 11, 2019, August 1, 2019
- 9. **City Council Meeting Report** Cancelled
- 10. **Adjournment**

Any writings or documents provided to a majority of the Environmental Design and Protection Committee regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at Town Hall, 26379 Fremont Road, Los Altos Hills, California during normal business hours.