

PATHWAYS COMMITTEE Regular Meeting Minutes

November 23, 2020 at 7:00pm

TELECONFERENCE SPECIAL NOTICE

Pursuant to Executive Order N-29-20:

NOTICE OF TELECONFERENCED MEETING

Pursuant to the Governor's Executive Order N-29-20 (dated March 17, 2020), Committee Members may participate via teleconference. Teleconference locations are not open to the public pursuant to California Governor Executive Order N-29-20. For this meeting, there will be no physical location from which members of the public may observe/comment.

Members of the Public may participate and provide public comments to teleconference meetings as follows:

To participate via a computer, visit:

<https://us02web.zoom.us/j/82183718417?pwd=RXZIRlpJdmMxeGV3a1NpcWdWdGdUdz09>

or To participate via a telephone, dial: (669) 900 9128; Meeting ID 821 8371 8417

Passcode: 241073

Before speaking, please identify yourself by name and where you reside.

Note: All votes shall be made by roll call and individual votes will be stated in the minutes

1. Call to Order (roll call)

- a. Members
 - i. Judy Nagy (JN)
 - ii. Ann Duwe (AD)
 - iii. Bob Elson (BE)
 - iv. Nick Dunckel (ND)
 - v. Melissa Dyrdaahl (MD)
 - vi. Alisa Bredo (AB)
 - vii. Richard Partridge (RP)
 - viii. Sonja Wilkerson (SW)
 - ix. Val Metcalfe (VM)
- b. Town Council
 - i. Roger Spreen
- c. Staff
 - i. Nichol Bowersox (NB)
- d. Public
 - i. Carol Gottlieb
 - ii. Anand Ranganathan
 - iii. Kjell Karrison
 - iv. Cindy
 - v. Megan
 - vi. Howard Lee
 - vii. Yuki

2. Agenda Review

3. Review & Approval of Minutes of: a. October 26, 2020 MD made a motion to approve the minutes as corrected. AD seconded. Approved (AB, AD, ND, MD, BE, VM, JN, RP) (SW abstained as she was not at the last meeting)

4. Ex Parte Communications none

5. Announcements/Updates

a. Town Staff Updates

i. Status of CC approved CIP Projects (Appendix-A)- Nichol & Zach

([Link for Byrne Park](#)) ([Link for Altamont Plunge](#)) ([Link for Lupine](#)) See comments below in Appendix A.

b. Maintenance and Enforcement Issues

i. Update on blocked paths

1. Near Matadero Creek –Zach Dahl (ZD)

a. Oct PWC mtg: ZD said code enforcement is on it. ZD has read history and believes opening will take some work

A notice of obstruction has gone out.

2. Connection between Oak Knoll and Dawson Drive-ZD.

Staff can not find any pathway easements for this pathway. AD mentioned that this is an emergency access easement where we could ask for a pathway easement to coincide with this easement. Carol Gottlieb mentioned there might be Town Council meeting minutes that support this pathway.

3. Arastradero to Saddle Ct - See 6b below.

ii. Maintenance

1. East to West Sunset off-road: Install trail signs and work on west side

a. Sept PWC mtg: NB goal is for Survey complete by Oct 2020

b. Oct PWC mtg: NB 10/19 signed contact for survey. Survey complete by Nov PWC mtg

The surveyor is having some problems getting maps for this area. The surveyor is working with John Swan to find a good time to coordinate to get the maps.

2. Fran Path (is it still dry?, when will fence be reinstalled for Glen)

a. Oct PWC mtg: NB path is still dry. NB will have a design idea to delineate the path from the driveway for PWC review.

Nichol is proposing putting in some logs to delineate the path so people stop going on the homeowners driveway and some signage.

3. To stop people from parking, 27001 Appaloosa way. At the corner of Altamonte and Appaloosa. The homeowner would like to construct a pathway. Public works will come up with a drawing for the homeowner. BE suggested shrubs or logs to keep cars off the pathway. The homeowners will be putting in the path.

6. Old Business

a. Via Ventana to Matadero Creek:

i. Sept PWC mtg: NB engaged Trail Consultant and met with neighbor and staff at site.

NB to have the area surveyed. Perhaps move path to adjoining easement and away from fence.

ii. Oct PWC mtg: NB signed survey contract. Survey to be completed in November. With survey, the trail consultant(Sophia) to suggest path design

The surveyor will do the work this week or next week and then Sophia will get to work on a design.

b. 27820 Saddle Court- NB Staff will be monitoring the drainage swale on this property.

7. On-going Business

a. MPP Audit Status Report –BM & all PWC Members - All of the initial audits are complete. MD has completed both Audit and Review. Auditor please get a copy to your reviewer as soon as possible.

b. Property Review i. [13781 Cicerone Lane- BE & ND](#) – **Vote by PWC**

Two paths: An off road path on the south side of property and one on the Robeda frontage. Suggestions are to request a larger easement of 10' on the off road path on the south side where town will tractor a native pathway and town will install a 2b path on the frontage with thought to prohibit parking in this area. AD moves that we follow these suggestions. ND seconded. Motion approved unanimously. (AB, AD, ND, MD, BE, VM, JN, RP, SW)

c. Fast Track Information

i. None related to pathways.

d. New Year's Day Walk?

VM has a proposal to put together 3 walks that could be posted and marketed by Parks and Rec for people to walk with their own family pods. Please send your ideas to VM and she can plot the route and send along to Parks and Rec.

8. New Business

a. Change PWC meeting start time?-BE- **Vote by PWC**

MD moved to change the regular pathway meeting start time to 6 pm. VM seconded. (SW, RP, AB, JN no - VM, MD yes) (AD and ND abstained) Motion does not pass. MD made a second motion to try a 6:30 meeting start time (SW, VM, MD, JN, BE - yes RP, AB -no, due to difficulty when working standard business hours) The motion passed. (AD and ND abstained as their term expires soon.)

b. New PW Committee Orientation Package-BE **Vote by PWC**

BE received comments and will incorporate the comments. MD moved to post the link on the town website once comments have been incorporated. VM seconded. The motion was approved (AD, ND, MD, BE, VM, JN, RP, SW) (AB abstained.)

9. Presentations from the Floor

Cindy, the homeowner of 28545 Matadero Creek Lane, shared some information. The fence was not installed by her but by a previous owner and she has a copy of the plan filed in town for the fence that was approved. The path comes close to her pool area and looks into her daughter's bedroom. She thought she was working with staff previously and did not appreciate getting a code violation notice. She welcomes PWC members to come by to see the area first hand.

10. Reports from Other Meetings

a. City Council

i. Decision on PWC members during CC Nov meeting –BE & RS

1. Note, MD, SW, BE, AD & ND have their present terms expiring Dec 31, 2020.

MD, SW and BE reapplied for a second term ending in November 2024 and AD and ND termed out. Laura Bailey was appointed to begin in Jan.

b. Planning Commission - none

11. Pathway Promotion & Communications

a. Next PWC meeting: December 28th.

i. Thanks to outgoing council liaison. Everyone thanked Roger for being a great Town Council liaison.

12. Agenda Topics for Next PWC Meeting

- a. SW suggested a toast at the December meeting for AD and ND.

13. Adjournment

Appendix A

Approved Capital Projects

1) 2018/2019 Funded Projects

a) Fremont-Estacada: Completed Q2 2020

b) Redwood Grove

i) Aug PWC mtg, NB will talk with LA planning

ii) Sept PEC mtg-NB said LA maintenance Supervisor states this project is not high priority, has liability concerns. NB to talk with Public Works Director

iii) Oct PWC mtg: NB & staff met with LA PWD & Dave Breeze. LA concerned with managing risk, Long term Maintenance, and making sure LAH pays for the path. NB to write MOU to LA PW. Richard partridge suggested obtaining an easement on the property to address both risk and maintenance.

Letter is drafted but waiting for new LA City Manager before sending it. Hopefully sending it in December.

c) Summerhill (environ. study and design..\$80K)...see 3d

2) 2019/2020 Funded Projects

a) Natoma link to Elena (Poor Claire's): Completed Q2 2020

b) Altamont Plunge (Design and Construction)

i) Sept-NB sent trail consultant report to PWC members....PWC voted to ask consultant if switchback path could accommodate horses...preferred or else look at cost difference in stairs

ii) Oct PWC mtg: NB does not think switchback can accommodate horses. NB to get dimensions to AB to see if horses could go up the path instead of stairs. Cost estimates: \$12K stairs & \$30K switchback with rock retaining

wall. PWC Vote on Design

AB tested out with a horse marking a switchback on a 15% grade. She determined a horse can successfully navigate a test switchback. (A video was shared.) Nichol has some concerns about a horse on the switchback with the elevation changes. This area will need a fairly expensive retaining wall. AD made a motion to pursue the switchback option. SW seconded. The motion passed unanimously. (AB, AD, ND, MD, BE, VM, JN, RP, SW) Nichol will get a more specific design and if costs exceed the already allocated amount she will bring it back to the PWC.

c) Westwind Barn to Central (Design and Construction): Completed Q2 2020 VM mentioned this new path is much appreciated. The cable railing and the board placement is great.

d) La Paloma to Robleda (Environmental Study and Design)

i) Aug PWC mtg, NB was going to field calls concerning the trail study. Complete

ii) Sept-ZD says Environmental Study status will be out for public comment by November

iii) Oct PWC mtg: NB is having a trail consultant look at an area that is on the La Paloma side, top of stairs, that seems to be a bit slippery. Environmental study is still scheduled to be released in November. ZD could not make the meeting.

Initial study has been received. Will be ready for public review in early Dec. Still planning to bring it to Town Council in Jan. Trail consultant has a few options, possibly installing a few

more steps. Most concern is at the property corner where the chain link fence is, they will be coming up with ideas soon.

3) 2020/2021 Funded Projects

a) Byrne Park Plunge (\$33K)

i) Aug PWC mtg, NB and group to decide redo stairs or move path.... PWC concurs with NB direction to move the path to the easement. NB to bring design to PWC

ii) Oct PWC mtg: NB stated that staff is pushing forward with keeping path where it is and working with homeowners to grant a pathway easement over the existing SD easement already in place. NB to bring path design to PWC by Nov mtg.

Currently the easement is actually on the other side of the property. The existing easement is not a very good route due to plantings and the front door of the house. The goal is to move the easement to match the other side of the property where the current path exists. Town would need to get the property boundaries surveyed. The town maintenance staff did put in the current steps. Nichol can look into who installed the drainage rocks. Nichol proposes an easement swap. MD moves that we approach the homeowner to swap the easement from the current east side to the south west side. The pathway will be realigned and repaired. The motion was approved unanimously.(AB, AD, ND, MD, BE, VM, JN, RP, SW)

b) Edgerton Road Pathway (\$50K)

i) BE & AB-Fast track hearing on 9/29/2020. BE sent letter to SP

ii) Oct PWC mtg: BE reported that ZD okayed the project to move ahead but owner must rough in native path through an area where soil was piled onto berm and keep trees off path.

VM mentioned that a 11b pathway is being installed. AB mentioned that it does not appear to be along the whole property length. The homeowner just appears to be installing a pathway along the section in front of the home. A pathway may be needed on the dogleg section for which money has already been allocated. Nichol will look into installing a path on the dogleg section.

c) Page Mill from Lupine to Via Feliz (\$60K)

i) Sept-NB to have trail consultant look at project and obtain price quote for both on-road and off-road paths

ii) Oct PWC mtg: NB reported that trail consultant developing design and quote, S/B ready for Nov PWC mtg

Trail consultant is going to start working on this project now.

d) Summerhill (Increased budget to \$350K to include some construction)

i) (6) parcels built from El Monte to Nichol Lane Completed Q2 2020

ii) Sept PWC mtg- NB Finish survey by November and obtain Recommendation from Trail People on path. Construction to start in early Spring

iii) Oct PWC mtg: NB reported that survey contract signed and survey to start in early November. NB reported that 2100 lin-ft of new path to be installed. Based on phase-I final cost of \$75/ft, Nichol believes she has enough budget (2100' x \$75/ft = \$160K). BE notes that Phase-I was the easiest of the installations so he believes the Phase-II will be more expensive. Phase-I (\$55K) tracked the algorithm predicted cost of (\$57K). The algorithm predicts a total cost of \$374K.

Surveyor completed the field work. Autocad files will be sent in December.