

# Town of Los Altos Hills

## City Council Regular Meeting Minutes

Thursday, August 18, 2022 – 6:00 p.m.

Council Chambers, 26379 Fremont Road, Los Altos Hills, California

### CALL TO ORDER (6:00 P.M.)

A. Roll Call

B. Pledge of Allegiance

Via teleconference according to the Governor’s Executive Order N-29-20, **Mayor Tyson** called the hybrid City Council Regular Meeting to order at 6:04 p.m.

Present: Mayor George Tyson, Vice Mayor Linda Swan, Councilmember Stanley Q. Mok, Councilmember Lisa Schmidt, Councilmember Kavita Tankha

Absent: None

Staff: City Manager Peter Pirnejad, City Attorney Steve Mattas, Planning and Building Director Sofia Mangalam, Public Works Director Oscar Antillon, Administrative Services Director Sarina Revillar, Assistant Planner Areli Perez, Management Analyst II Cody Einfalt, City Clerk Deborah Padovan

### 1. AGENDA REVIEW

There were no changes to the agenda. **Mayor Tyson** also stated that there was no reportable action resulting from the closed session.

### 2. PRESENTATIONS AND APPOINTMENTS

A. Reappointment to the Los Altos Hills Environmental Design and Protection Committee.

**City Clerk Padovan** presented the application of **Vijay Chawla**.

**MOTION MADE AND SECONDED:** Councilmember **Tankha** moved to appoint **Vijay Chawla** to the Los Altos Environmental Design and Protection Committee for a second four-year term. The motion was seconded by Councilmember **Schmidt**.

MOTION PASSED 5-0:

AYES: Tyson, Swan, Mok, Schmidt, Tankha

NOES: None

ABSTAIN: None

RECUSE: None

ABSENT: None

B. Appointment to the Los Altos Hills History Committee

**City Clerk Padovan** presented the application of **Bernado Ferrari**.

**Mr. Ferrari** introduced himself to the Council.

**MOTION MADE AND SECONDED:** Mayor **Tyson** moved to appoint **Bernado Ferrari** to the Los Altos Hills History Committee for a four-year term. The motion was seconded by Vice Mayor **Swan**.

MOTION PASSED 5-0:

AYES: Tyson, Swan, Mok, Schmidt, Tankha

NOES: None

ABSTAIN: None

RECUSE: None

ABSENT: None

C. Appointment to the Los Altos Hills Pathways Committee

**City Clerk Padovan** presented the two applications.

**Jennifer Basiji** introduced herself to the City Council and withdrew her application to the committee as she will not be available to serve.

**Joe Mitchell, Los Altos Hills**, introduced himself to the City Council and expressed interest in serving on the committee.

**MOTION MADE AND SECONDED:** Councilmember **Schmidt** moved to appoint **Joe Mitchell** to the Los Altos Hills Pathways Committee for a four-year term. The motion was seconded by Councilmember **Tankha**.

MOTION PASSED 5-0:

AYES: Tyson, Swan, Mok, Schmidt, Tankha

NOES: None

ABSTAIN: None

RECUSE: None

ABSENT: None

D. Mid-Year Status Update on 2022 Council Strategic Goals

**City Manager Peter Pirnejad** presented a review of the 2022 work plan and provided a status update on the items that were listed on the plan. He also provided a progress report on Council projects not on the 2022 priority workplan. The report was

received, and no action was taken.

E. Planning Commission's Ad Hoc Committee's Presentation on SCCFD Driveway Requirements Relating to ADU and Lot-Split Development by Planning Commission Chair Jim Waschura

**Planning Commission Chair Jim Waschura** presented the subcommittee's report on the fire department requirements for new construction. The subcommittee had the following recommendations:

- Ask SCCFD to have a fast-track process for urgent changes that is separate from the normal 2-year revision cycle.
- Ask SCCFD to make available online updated documents with objective criteria.
- Ask SCCFD to have a fast-track process for urgent changes that is separate from the normal 2-year revision cycle.
- Ask Staff to communicate the requirements for SCCFD plan approval during the pre-application stage to avoid surprises.
- Ensure SCCFD approval happens before site development approval. This will avoid creating conflicts between LAH and SCCFD approvals.
- For Ministerial projects that don't have a site-development phase, route plans to SCCFD upon receipt, and don't grant building permits until SCCFD approval is completed.
- Ask SCCFD to be proactive in responding to SB9 legislation. Work with other municipalities with similar concerns to raise the priority of this issue with SCCFD.

Council discussion ensued.

**Brad Fox, Assistant Fire Marshal, Santa Clara County Fire Department**, was in attendance and responded to questions from the Council.

**Hector Estrada, Fire Marshal, Santa Clara County Fire Department**, was in attendance and responded to questions from the Council.

Public Comment

**Breene Kerr, Los Altos Hills**, said Sherlock Road will never be 20 feet wide as it is not physically possible to engineer a project like that. There are six homes on that road that were approved, built with permits and if those homes become uninhabitable, there will have been a public taking and litigation may ensue. He said the City Council has delegated veto power to the Fire Department, and they can take that back. A clear set of allowable mitigating factors is needed.

**Rajiv Bhateja, Los Altos Hills**, said his home is subject to this issue. He expressed concerns about buyers needing to be notified that they may not be able to rebuild, you just penalized the current owners. He would like to see a flexible solution.

**Jitze Couperus, Los Altos Hills**, thanked the Fire Department for attending. He said driveway widths are different for other local cities, but not Los Altos Hills. He talked about the standards the Fire Department uses. He requested further communication from the Fire Department.

Further discussion ensued. No action was taken.

**Councilmember Tankha** requested that the Fire Marshal return in two months to see how we are doing with this issue. There was no commitment from the Fire Department to return.

F. Presentation by the Santa Clara County Office of the Sheriff on the Differences Between a Motorcycle and a Patrol Vehicle

**Sheriff Captain Rich Urena** provided information on the difference between a motor unit deputy and a motorcycle unit deputy. He provided some options:

- Option 1: Continue to fund a motor deputy and focus on traffic matters and complaints
- Option 2: Continue to have a traffic deputy, but instead of a motorcycle, use a motor vehicle.
- Option 3: Discontinue the use of a traffic deputy and replace that with a patrol deputy.

The Council asked questions of **Captain Urena** and received his responses.

**Kjell Karlsson, Los Altos Hills**, thanked the captain for explaining the difference between the two units. He said that Option 3 was best - to discontinue the use of a traffic deputy and replace it with a patrol deputy.

Council discussion ensued.

**MOTION MADE AND SECONDED:** Vice Mayor **Swan** moved to ask **Captain Urena** to institute Option 2 - continue to have a traffic deputy, but instead of a motorcycle, use a motor vehicle. The motion was seconded by Councilmember **Mok**.

MOTION PASSED 5-0:

AYES: Tyson, Swan, Mok, Schmidt, Tankha

NOES: None

ABSTAIN: None

RECUSE: None

ABSENT: None

The Council recessed at 7:48 p.m.

The Council reconvened to open session at 7:56 p.m.

3. **PRESENTATIONS FROM THE FLOOR**

**Rajiv Bhateja, Los Altos Hills**, provided an update on the activities of the Technology Committee. He said that the committee passed a motion proposing some speed alert systems in town. They also passed a second motion for gas shut-off valves.

**Dru Anderson, Los Altos Hills**, reported that her neighborhood (LAHE005) the Saddle Mountain neighborhood received Firewise certification. The Firewise program is a grassroots neighborhood wildfire preparedness program developed by the NFPA National Fire Protection Association.

**J. Logan, General Manager, Los Altos Hills County Fire District**, congratulated **Dru** and her team members. The Fire District completed the criteria to become a nationally recognized Firewise USA program participant.

**Allan Epstein, Los Altos Hills**, reported on the FIC on excessive building fees. The committee recommends further study and requests to calculate the Building Department revenue used in his study in conformity with the matrix study methods and calculate related costs after considering corrections noted by the City Manager. The corrections include compensating for the timing differences between recording the revenue and incurring the cost and then present to FIC.

4. **CONSENT CALENDAR**

Public Comment

**Allan Epstein, Los Altos Hills**, spoke on item 4.N, regarding the procurement process. He stated that the town has not met the legal procurement requirements for this project.

**MOTION MADE AND SECONDED:** Councilmember **Schmidt** moved to approve the Consent Calendar. The motion was seconded by Councilmember **Tankha**.

MOTION PASSED 5-0:

AYES: Tankha, Tyson, Mok, Schmidt, Swan  
NOES: None  
ABSTAIN: None  
RECUSE: None  
ABSENT: None

- A. Approval of Regular City Council Meeting Minutes – June 16, 2022
- B. Approval of Joint City Council/Planning Commission Special Meeting – June 20, 2022
- C. Approval of Special City Council Meeting Minutes – July 18, 2022

- D. Review of Disbursements for July 1-31, 2022           \$1,679,756.87
- E. Motion to Re-Authorize Remote Teleconference Meetings of the Town of Los Altos Hills, Including the Planning Commission and Committees, due to the Imminent Risks to the Health and Safety of Attendees and Making Related Findings Pursuant to AB 361 (Staff: S. Mattas)
- F. Request by the Los Altos Hills History Committee for approval to hold the Committee’s Fall Annual Presentation the “Tales of Former Mayors” and to Advertise the Presentation (History Committee)
- G. Receive Quarterly Investment Portfolio Report Quarter Ending June 30, 2022 (Staff: S. Revillar)
- H. **Resolution 70-22** Authorizing the City Manager to Execute Standing Purchase Orders for Fiscal Year 2022-23 in an amount not to exceed \$6,949,991 (Staff: S. Revillar)
- I. **Resolution 71-22** Approving Changes to Job Description for Management Analyst II, Creating a Job Description for an Assistant to the City Manager, Reclass the Senior Community Services Supervisor to Community Services Manager, Create a Job Description for Deputy Building Official/Plan Examiner and **Resolution 72-22** Approving Amending the Employee Classification and the Salary Schedule (Staff: S. Revillar)
- J. **Resolution 73-22** of the Town to Abide by the California Disaster and Civil Defense Master Mutual Aid Agreement, and **Resolution 74-22** Clarifying Workers’ Compensation Benefits for Registered Disaster Service Worker Volunteers (Staff: C. Einfalt)
- K. **Resolution 75-22** Awarding a Contract for the 2022 Pavement Rehabilitation and Drainage Improvement Project (Staff: O. Antillon)
- L. **Resolution 76-22** Awarding a Contract for Design and Permitting Services for the Summerhill Pathway Project (Staff: O. Antillon)
- M. **Resolution 77-22** Approving the Designation of System Low Carbon Fuel Standard (LCFS) Credits to Power Flex (Staff: O. Antillon)
- N. **Resolution 78-22** Awarding a Contract for the Corporation Yard Site Improvements Project (Staff: O. Antillon)
- O. Notification of Fast Track Approval; 26880 Ortega Drive – File #SD22-0006 – Lands of Rajwar Family Trust - Site Development Permit for a 1,866 square-foot addition, which includes a new 789 square-foot lower floor, to an existing single-story

residence and new patios and walkways. CEQA review: Categorical Exemption per Section 15303(e) (Staff: J. Loh). Appeal Deadline: Tuesday, August 23, 2022, at 5:00 p.m.

**Item 6** was heard next:

**6. PUBLIC HEARINGS**

▶ City Council Ex Parte Contacts Policy Disclosure

A. Approval of a Tentative Map to create a two-lot subdivision of an existing 2.20 gross acre parcel (APN 182-028-026. Proposed new Parcel A would be 1.010 acres and the proposed new Parcel B would be 1.073 acres (Staff: S. Mangalam)

**Mayor Tyson** had no contacts but has walked the property. **Councilmember Mok** spoke to **Allan Epstein** and **Kjell Karlsson**. There were no other ex parte communications.

**Mayor Tyson** opened the Public Hearing.

**Assistant Planner Areli Perez** presented the staff report.

The Council asked questions. **Areli Perez** and **Planning and Building Director Sofia Mangalam** addressed them.

Council discussion ensued.

**Carlos (Gustavo) Auqui, Applicant**, presented his request to the City Council.

Public Comment

**Michael Milani, Milani and Associates**, Civil Engineer on the project, said there are a number of objective standards that have been applied to the project. They are in agreement with the conditions of approval. The intersection meets objective standards by the state of California.

**Kit Gordon, Los Altos Hills**, is encouraged that all driveways go onto Altamont and not Page Mill Road. The study may not convey the dangers of Page Mill Road.

**Waidy Lee, Los Altos Hills**, said she shares a fence with the subject property. She expressed concerns about the driveway coming out on Page Mill Road. The traffic study should come forward for Council review prior to the map approval.

**John Lewis, Los Altos Hills**, said the only responsible decision is to accept option 3 as the traffic study has not been completed yet. It may not be possible to make the driveway entrance off of Page Mill safe.

**Mayor Tyson** closed the Public Hearing.

Council discussion ensued.

**MOTION MADE AND SECONDED:** Vice Mayor **Swan** moved to deny the subdivision application without prejudice and allow the applicant to re-file; direct the applicant to refile the application with a Traffic Safety Study prepared, for Planning Commission review; and any application fees for re-filing to be waived for the applicant. The motion was seconded by Councilmember **Mok**.

MOTION PASSED 5-0:

AYES: Tyson, Swan, Mok, Schmidt, Tankha  
NOES: None  
ABSTAIN: None  
RECUSE: None  
ABSENT: None

**5. ONGOING BUSINESS**

- A. Receive a Report on the Findings for the Community Facilities Needs Assessment and Provide Direction on Town Hall Addition/Community Space (Staff: S. Robustelli)

**Community Services Supervisor Sarah Robustelli** presented the staff report.

**Ryan Mottau, MIG, Inc., Berkeley,** and **Kevin Lyons, Chief Scientist, Governance Sciences Group,** each presented the reports on the survey results.

Council discussion ensued.

Public Comment

**Allan Epstein, Los Altos Hills,** complimented the staff on surveying the public and hearing all voices. With regard to the public space, the survey results are statistically accurate. Regarding the town staff needs, he doesn't believe the report identifies the needs or the needs over a period of time: what the space will be used for, who will use it and how will it grow over time. The needs need to be established.

Council discussion continued.

**MOTION MADE AND SECONDED:** Councilmember **Schmidt** moved to continue the meeting past 10 p.m. The motion was seconded by Councilmember **Mok**.

MOTION PASSED 5-0:

AYES: Tyson, Swan, Mok, Schmidt, Tankha



NOES: None  
ABSTAIN: None  
RECUSE: None  
ABSENT: None

**Brene Kerr, Los Altos Hills**, said that the public is greeted outdoors lately. There must have been some of the public spaces taken over by the staff. He hopes the town will provide a more welcoming place for the residents. The tables outside do not feel very permanent. It is worth taking a look at.

Council discussion continued.

**MOTION MADE AND SECONDED:** Councilmember **Schmidt** moved to direct staff to look at ways to expand Town Hall that incorporate the ideas set forth in the report put together by staff based on FlashVote and MIG reviews that we assume we need more room for staff and that we include community involvement in the design as well. The motion was seconded by Mayor **Tyson**.

MOTION FAILED 2-3:

AYES: Tyson, Schmidt  
NOES: Mok, Swan, Tankha  
ABSTAIN: None  
RECUSE: None  
ABSENT: None

**MOTION MADE AND SECONDED:** Councilmember **Tankha** moved to direct staff to return to Council with projections for the next 10 years in terms of staffing needs, any additional space for staffing, and how that space would be used. The motion was seconded by Councilmember **Mok**.

Council discussion continued.

MOTION PASSED 4-1:

AYES: Tyson, Swan, Mok, Tankha  
NOES: Schmidt  
ABSTAIN: None  
RECUSE: None  
ABSENT: None

The Council recessed at 10:11 p.m.

The Council reconvened to Open Session at 10:18 p.m.

**B. Resolution 79-22** to Authorize the City Manager to Submit Payment to the Santa Clara County Office of the Sheriff for Additional Law Enforcement Services Received during FY 21-22 totaling \$32,197 (Staff: C. Einfalt)

**Management Analyst Cody Einfalt** presented the staff report.

Council discussion ensued.

Public Comment

**Anand Ranganathan, Los Altos Hills**, said there is no accountability the Sheriff's Department. The Sheriff's Department should give a report every month reflecting which deputies were in town, what days, and what they were doing. All we get from the Sheriff's Department is the monthly bill. The town needs to demand more accountability.

**MOTION MADE AND SECONDED:** Councilmember **Schmidt** moved to approve **Resolution 79-22** to Authorize the City Manager to Submit Payment to the Santa Clara County Office of the Sheriff for Additional Law Enforcement Services Received during FY 21-22 totaling \$32,197. The motion was seconded by Councilmember **Mok**.

MOTION PASSED 5-0:

AYES: Tyson, Swan, Mok, Schmidt, Tankha  
NOES: None  
ABSTAIN: None  
RECUSE: None  
ABSENT: None

- C. Update to Council Appointments to Committees and Outside Agencies 2022 (Staff: D. Padovan)

**City Clerk Padovan** presented the update of the Council appointments.

**MOTION MADE AND SECONDED:** Vice Mayor **Swan** moved to accept the updated schedule of Council Appointments to Committees and Outside Agencies 2022. The motion was seconded by Councilmember **Mok**.

MOTION PASSED 5-0:

AYES: Tyson, Swan, Mok, Schmidt, Tankha  
NOES: None  
ABSTAIN: None  
RECUSE: None  
ABSENT: None

7. **NEW BUSINESS**

- A. Introduction of **Ordinance 602** (First Reading) of the City Council of the Town of Los Altos Hills Authorizing an Amendment to the Contract Between the Town and the Board of Administration of the California Public Employees' Retirement System

and **Resolution 80-22** of Intention to Approve an Amendment to Contract Between the Board of Administration California Public Employees' Retirement System and the City Council of the Town of Los Altos Hills (Staff: S. Revillar)

**Administrative Services Director Sarina Revillar** presented the staff report.

Council discussion ensued.

**MOTION MADE AND SECONDED:** Councilmember Schmidt moved to waive reading and introduce **Ordinance 602** (First Reading) of the City Council of the Town of Los Altos Hills Authorizing an Amendment to the Contract Between the Town and the Board of Administration of the California Public Employees' Retirement System and **Resolution 80-22** of Intention to Approve an Amendment to Contract Between the Board of Administration California Public Employees' Retirement System and the City Council of the Town of Los Altos Hills. The motion was seconded by Councilmember **Tankha**.

MOTION PASSED 5-0:

AYES: Tyson, Swan, Mok, Schmidt, Tankha

NOES: None

ABSTAIN: None

RECUSE: None

ABSENT: None

## 8. STAFF REPORTS

A. City Attorney -No report.

B. City Clerk

**City Clerk Padovan** reported on the volunteer dinner scheduled for September 7<sup>th</sup>. A special City Council meeting is scheduled for Friday, August 19<sup>th</sup> to discuss the outcome of the nomination period for the November City Council election. Staff is working with a consultant to come up with streamlined guidelines for agenda, minutes, and training. She is planning to bring a proposal back to the City Council in quarter 4 to determine how to preserve the records that are stored at the Corp Yard.

C. Planning Director

The State mandated Public Review Draft of the 6th Cycle Housing Plan 2023 – 2031 Housing Element (draft) for the Town of Los Altos Hills is available online for public review and comment. We have sent emails via listserv, social media messaging, and advertising in the Town Crier and Daily Post.

The community can provide comments via email, online feedback form, or in person during counter hours. Staff will also be available on August 22<sup>nd</sup> and 29<sup>th</sup> between 5

pm and 7 pm to assist residents with reviewing the draft and providing comments. So far, we have received three public comments via email.

Keeping in mind the water supply challenges due to the drought, a condition of approval stating that “all required plantings shown on the plans shall be installed during the winter months between October and March” has been added to recently approved Site Development Permits for landscape screening. In addition, staff will send request letters to homeowners who recently got their landscaping projects approved to defer the planting of trees and shrubs to the winter months.

**Dan Edds**, consultant for the building permit fee study, will be presenting his findings to the City Council in the October meeting. He also made a presentation to the FIC on August 8<sup>th</sup>.

#### D. Administrative Services Director

**Administrative Services Director Sarina Revillar** reported that staff created an internship program this summer. Three interns were hired in the areas of City Manager, Administrative Services, and Community Services. Some of the following projects included:

1. Research and recommendation regarding an EOC.
2. Research and draft financial policy.
3. Research and draft tabling policy.
4. Learned about the sewer system and shadowed the Engineering staff.

Jonathan Reichental will present the IT Master Plan at the September City Council meeting.

#### E. Public Works Director

**Public Works Director Oscar Antillon** reported on the following:

##### **Pathways update**

Public Works continues to define the list for the next ten segments. There are lots of opportunities to improve many paths in which the town already has the easements, but the path has not been improved due to lack of resources.

##### **Matadero Creek**

On August 10<sup>th</sup> the San Francisco Bay Regional Water Quality Control board (Water Board) responded to our letter from July 19<sup>th</sup>. In the latter the Executive Officer said that the quality certification for the project will be issued once the town completed and submitted the mitigation and monitoring plan for the project. We expect a draft to be completed by the end of August.

## **Personnel**

We expect the newest member of our maintenance team, **Walter Fiallos**, to start work on Monday, August 22, 2022. We have selected our new assistant engineer, currently going through the pre-hiring process.

## **Prop 68 and Town Hall**

Both projects are waiting for building permits.

## **East Sunset**

Complete and great job by our associate engineer John Chau managing a difficult contract, but the project was completed on schedule and on budget.

## **4 Additional EV Chargers.**

Thanks to staff engineers Daniel Liang and Melissa Elian-Carrillo for their efforts working on the project and coordinating with the EIC to procure the new chargers. Once the chargers are installed, we welcome the community to use them.

## **Procurement Process update**

We follow our procurement procedures, basically construction projects under \$200,000 can be done with informal bid procedures, as part of that the town needs the list of contractors we use.

## F. City Manager

**City Manager Peter Pirenjad** reported on the following:

### **Drought Planning**

- Water Conservation Meeting  
Staff hosted a meeting with Cal Water Service and Purissima Water District to discuss ways in which the town can help residents conserve water
- QWEL Program  
Staff is working with the Bay Area Water Supply & Conservation Agency (BAWSCA) and the California Water Efficiency Partnership (CalWEP) to put together a proposal on bringing the Qualified Water Efficient Landscaper (QWEL) program to Los Altos Hills.

### **Emergency Management**

- Disaster Council Meeting  
The Los Altos Hills Disaster Council held its first meeting since the pandemic. Attendees included the Director of Emergency Services, Peter Pirnejad: City Manager, Mayor of Los Altos Hills: George Tyson, Management Analyst: Cody Einfalt, and Emergency Management Consultant: Ann Hepenstal. At least one annual meeting of the Disaster Council is required to remain in compliance with state regulations.

- Santa Clara County Emergency Preparedness Fair  
Mark your calendar for Saturday, September 10<sup>th</sup> and visit the county's Emergency Preparedness Fair in San Martin from 9:00 am to 1:00 pm.
- Emergency Communication Meeting with the Fire Department  
In response to the few fire incidents over the past few weeks, town management staff held a meeting with the Fire Department (Brian Glass) to understand how they can establish better communication during these events. Town staff has assembled an efficient Public Information Officer (PIO) team that oversees outgoing messages from the town.

Please continue to use Watch Duty and Pulse Point to get the latest updates on town emergencies.

### **GreenWaste**

#### July 23, 2022 GreenWaste Neighborhood Clean-up event

GreenWaste hosted the Neighborhood Clean-Up Event at Foothill College. A total of 612 cars utilized the drop-off service totaling 68.34 tons collected.

### **LAFCO Fire Service Review Meeting**

Santa Clara LAFCO resumed their Technical Advisory Committee and held a meeting on the Countywide Fire Service Review. A replacement consultant has been chosen to pick up the work that has already been started, and an updated timeline is available on LAFCO's website.

### **Community Services**

The Fall/Winter Activity Guide is at the printer and will be mailed by the end of the month. In the guide you will find community events, activities, and resources.

### **Upcoming Events:**

On Saturday, August 20<sup>th</sup> the 4<sup>th</sup> Adult Softball Game taking place from 1-3 pm at Purisimma Park. Come out and cheer for your home team and watch LAH take home the trophy!

Mark your calendar for the Los Altos Hills Hoedown Saturday, September 10<sup>th</sup> from 4-7 pm at Westwind Community Barn. The event will include Equestrian Expo, Live Music, Line Dance Caller, Capelo's BBQ, and arts and crafts. See you there!

Want to stay informed? Sign up on the Town's website for the City Manager's Weekly Report.

9. **REPORTS FROM COMMITTEES, SUB-COMMITTEES, AND COUNCILMEMBERS ON OUTSIDE AGENCIES**

A. Report by the Undergrounding Subcommittee (Mayor Tyson)

**Mayor Tyson** reported that PG&E has provided a contact person and **Public Works Director Oscar Antillon** has been in touch with them.. No action was taken.

B. Report from the Council Ad Hoc Committee on Community Surveys (Mayor Tyson/Councilmember Schmidt)

**Councilmember Schmidt** said the committee's work has concluded.

C. Report from the Council Town Hall Ad Hoc Committee (Mayor Tyson/Councilmember Schmidt)

**Councilmember Schmidt** said the committee's work has concluded.

D. Report from the Council Ad Hoc Committee Focusing on Broadband (Councilmembers Mok and Tankha)

**Councilmember Mok** said the committee has met twice, once with Comcast and once with AT&T. They hope to have a report at the next City Council meeting.

E. Status Reports from All Councilmembers on Subcommittee and Outside Agencies Activities

**Vice Mayor Swan** reported that the TEDx committee set a date for January 28, 2023. The title of the program is The Power of Creativity and Innovation in Silicon Valley. The guest list is limited to 100, so sign up right away when the invitations are sent.

**Mayor Tyson** encouraged council liaisons to encourage their committees to work through the liaison for presenting at Council meetings. There were a couple of committee reports made during public comment this evening. Additionally, Council Initiated items are generally new ideas that are not in the work plan. He encouraged Councilmembers to discuss topics with the City Manager in advance to see what type of background work needs to be done.

10. **COUNCIL INITIATED ITEMS**

A. Request by the Environmental Initiatives Committee for Consideration to Direct Staff to Prepare Leaf Blower Regulations (Councilmember Mok)

**Councilmember Mok** presented the item.

Council discussion ensued.

**Chris Schiebl, Los Altos Hills**, is asking for a leaf-blower ordinance. Not trying to ban gas powered leaf blowers, but sensible hours and noise ordinance.

**Anand Ranganathan, Los Altos Hills**, clarified the enforcement piece. The EIC discussion centered on the enforcement - it should be a civil defense using code enforcement. We should not be involving law enforcement in the enforcement of the matter.

**MOTION MADE AND SECONDED:** Councilmember **Mok** moved to direct staff to prepare leaf-blower regulations for noise and hours of operation and to not use the Sheriff for enforcement, but a compliance officer. The first offense would be a warning, the second warning would be a set fine, and third would be an infraction. The motion was seconded by Councilmember **Tankha**.

MOTION PASSED 5-0:

AYES: Tyson, Swan, Mok, Schmidt, Tankha  
NOES: None  
ABSTAIN: None  
RECUSE: None  
ABSENT: None

B. Request for Consideration to Offering a Lifetime Volunteer Award to Qualified Individuals (Vice Mayor Swan)

**Vice Mayor Swan** presented the request.

Council discussion ensued.

**MOTION MADE AND SECONDED:** Vice Mayor **Swan** moved to create an ad hoc committee made up **Councilmember Tankha** and **Vice Mayor Swan** to develop a process and criteria for Offering a Lifetime Volunteer Award to Qualified Individuals. The motion was seconded by Councilmember **Schmidt**.

MOTION PASSED 5-0:

AYES: Tyson, Swan, Mok, Schmidt, Tankha  
NOES: None  
ABSTAIN: None  
RECUSE: None  
ABSENT: None

C. Request by the Environmental Initiatives Committee to Participate in a new Community-Based Network to Sample the Chemical Composition of Natural Gas Delivered to Los Altos Hills Homes (Councilmember Schmidt)



**Councilmember Schmidt** presented the item.

Council discussion ensued.

**MOTION MADE AND SECONDED:** Mayor **Tyson** moved to participate in a study to sample the chemical composition of natural gas delivered to Los Altos Hills homes. The motion was seconded by Councilmember **Mok**.

MOTION PASSED 5-0:

AYES: Tyson, Swan, Mok, Schmidt, Tankha

NOES: None

ABSTAIN: None

RECUSE: None

ABSENT: None

11. **ADJOURN**

The meeting adjourned at 11:16 p.m.

Respectfully submitted,

*Deborah L. Padovan*

Deborah Padovan  
City Clerk

The minutes of the August 18, 2022, regular City Council meeting were approved as presented at the September 15, 2022, regular City Council meeting.